



KISSIMMEE POLICE DEPARTMENT

General Order 519

Title: School Resource Officers (SROs)

Effective Date: July 1, 2015

Revised Date: June 25, 2021

Review Authority: CID Captain

Scope: All Employees

519.01 General Provisions

519.04 SRO Responsibilities

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Policy: The Kissimmee Police Department shall ensure consistent policy and procedures are utilized by officers assigned to elementary schools, middle schools, charter schools, and high schools.

519.01 General Provisions: Florida Statue 1006.12 requires local school districts to coordinate with local law enforcement agencies to establish or assign one or more safe-school officers at each school facility. The Osceola County School District and the Kissimmee Police Department worked in conjunction to place two school resource officers in each public high school, one school resource officer in each public middle school and public elementary school, and one school resource officer in as many of the charter schools as feasible. The remaining charter schools are covered through off duty details.

Their uniform shall be the Class B uniform on a daily basis. SROs may wear appropriate clothing to participate in field trips, athletic events, or other special functions where the Class B uniform may not be appropriate. Any variation from the Class B uniform must be approved by the SROs immediate supervisor. If the immediate supervisor is unavailable, any supervisor in the SROs chain of command can approve the uniform deviation.

519.02 Attendance: SROs shall notify their immediate supervisor and the appropriate school official when they shall not be on the school campus due to illness, court time, etc. SROs shall work five (5) eight-hour shifts, which shall correspond to the school hours. Additionally, SROs shall not be assigned specific school duties.

519.03 Training: SROs shall complete the Basic School Resource Officer Training Course and mental health Crisis Intervention Training during the first year of their assignment to the SRO Unit unless the Division Captain approves an extension due to exigent circumstances. SROs and SRO supervisors should participate in specialized training seminars and advanced training courses such as; Intermediate and Advanced SRO courses, Autism Awareness, Youth Mental Health and Instructor Techniques.



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519.04 SRO Responsibilities: The Kissimmee Police Department shall abide by the current agreement between the School Board of Osceola County and the City of Kissimmee, as well as the individual agreements between the Charter Schools and the City of Kissimmee. The primary responsibility of the SRO is the safety of all the students, staff, and the school property, and to provide emergency response and stabilization of critical school incidents. The SRO will also act, when necessary, as a liaison between his/her school and other government agencies (i.e., law enforcement, DCF, State Attorney, etc.). Other responsibilities include, but are not limited to:

- Counsel students and parents in conflict. When in a counseling capacity, the SRO will be subject to all applicable legal and ethical rules, including confidentiality rules and ethics;
- Stay apprised of crime trends and/or concerns through Intelligence Lead Policing;
- Assist with the development and practice of emergency plans;
- Maintain exceptional knowledge of Florida State Statutes, particularly juvenile laws;
- Develop and expand crime prevention for the school and students;
- Participate in summer programs when applicable;
- Participate in the School Threat Assessment Team (See §1006.07, Fla. Stat.)
- Promote positive relationships between students and law enforcement officers;
- Submit accurate and timely paperwork; and,
- Attend briefings, Department meetings, and training as directed by the supervisor.

519.05 Supervisor Responsibilities: The SRO Supervisor shall adhere to the following:

- Respond to all significant incidents on school campuses;
- Maintain a good working relationship with the principal and administrators at each school;
- Maintain a good working relationship with the School District Safety Specialist;
- Supervise the daily activities, reports and pay sheets of the SRO;
- Provide training on new policies, procedures, and updated laws; and,
- Attend SRO, School Board, and Department meetings when applicable.